

Looking at the continued COVID ordeal and the relief efforts required, we are now accepting all new\used material at the following Goonj offices: **Bengaluru, Chennai, Delhi, Hyderabad, Kochi, Kolkata, Mumbai, Rishikesh**

### **Guidelines for receiving old/used material at Goonj offices**

- **Please call and inform at the concerned office before dropping the material.**
  - All material should be properly packed and segregated. (eg. Do not pack shoes, clothes and utensils etc. together)
  - In case of dry ration only packaged material would be accepted.
  - Check expiry date for medicines and food items.
  - Please make sure to wash clothes properly before you send the same. Torn but washed clothes are also accepted for making sanitary pads, masks and other utility material.
  - Footwear should be tied together in pairs.
  - Material has to be dropped at the identified spot at the centre. It will remain untouched for some time for quarantine purpose.
  - Only one or two persons will be allowed entry based on the quantity of material.
  - Do not leave anything at the doorstep; as any unidentified material will not be accepted.
  - Receipt for the material shall be provided electronically.
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- PLEASE ENSURE THAT YOU FOLLOW ALL THE HEALTH RELATED GUIDELINES AND REGULATIONS BEFORE COMING TO OUR OFFICES
  - Material is accepted only in the above offices and no dropping center will be accepting anything till further information.
  - Kindly bear with us in case we take a little extra time in receiving the material since there is excessive work load due to the ongoing situations.

### **You can contribute the following old\new material -**

- Clothes (Saree, salwar suit, trousers, shirt-pants, kids clothing, kurta pyjamas, bed sheets, curtains, towels)
- Food items, Dry ration (Pulses, rice, spices, sugar, salt, tea leaves, cooking oil, dry snack biscuits etc.)
- Footwear (all sizes, pairs tied together)
- Medicine and medical equipments, wheel chair etc.
- Toiletries (soaps, detergents, oil, bathroom cleaner, etc.)
- All type of utensils and cooking vessels
- Toys and games
- Electronics, electrical goods and office equipments (only in working condition)
- Papers, books and stationary
- Furniture (Table, chairs, cupboards, racks etc.)
- Woolens (sweaters, shawls, blankets, quilt, jackets, coats, caps, socks, gloves)
- School material (books, bags, bottles, lunch box etc)

- Other items (Umbrellas, raincoats, tarpaulin and old flex, buckets, suitcases and trunks, sewing machines, audio and video tapes etc)